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Welcome to our Parent Newsletter.

Our aim is to keep parents informed of upcoming events and important dates to remember.

FROM THE PRINCIPAL'S DESK

1st December 2017

Teachers open the door, but you must walk in yourself!

From the Principal's Desk

Examinations

Once again all year levels will have completed examinations. I would like to acknowledge the positive way in which our staff and students have gone about this process. The AVID strategies have been put to good use by all in the preparation for this assessment period.

STEP UP Interviews and classes

Interviews: All students and parents/guardians are expected to attend the step up interviews to confirm their enrolment for 2018. There is an important information package provided at this interview which includes the 2018 timetable.

If for any reason you are unable to attend you are required to contact the school to make another time as soon as possible. The interview confirms that the student is returning in 2018 on

Wednesday 31st of January and that they are enrolled in the specified classes.

IMPORTANT DATES

December 4 – 5	Year 8, 9 & 10 2018 Enrolment Interviews				
December 6 - 19	Year 8, 9 & 10 2018 Step Up Program begins				
December 11	Year 7 2018 Parents as Partners Information				
	night at 7pm				
December 12	Year 7 2018 students Orientation day				
December 12	Administration office closes				
December 18	Awards Night				
December 18 – 19	Year 7 2018 Enrolment Interviews				
December 18 – 19	Administration office reopens for Year 7 2018				
	parents				
December 20	Year Level Activities				
December 21	Clean up day				
January 29	Administration office reopens				
January 29	Campion Book pick up at the gym				
AD*1	Between 9:30 am - 3:30 pm				
January 31	All students start school				

Step Up Classes: All students are expected to attend all of the step up classes which represent the first 2 weeks of the new curriculum for 2018. The work covered will NOT be retaught next year as all classes will be in week 3 when school resumes on Wednesday 31st January.

School Captains

The selection of the School Captains for 2018 has been completed and the 4 joint captains will be leading the school community in their first school event, our Annual Awards night, on Monday 18th December. Our Class Captain and Student Representative Council leadership process is underway for each of the three sub schools. These important positions require a serious commitment from our students both in the capacity to uphold the school values and to represent the school in the best way possible. We look forward to presenting our new captains and SRC representatives to the school community at our first assembly in 2018.

May I say thank you to all members of the school community for the support and positive feedback that has been provided to the school this year. Everyone at Wyndham Central College has worked hard in partnership to ensure that the progress towards our school vision is taking place. In my first year as School Principal I could not be prouder of the journey so far and know that the future ahead is about our commitment and belief in our students.

Finally, I would like to farewell our Year 7 & 8 Assistant Principal Ms. Yvonne Harvey who, in 2018, will be working as a Campus Principal in Melton. We wish her well in her new position and thank her for her 14 years at the college.

I am sure each of you will have a fond memory of your interactions with Yvonne as she has led our Year 7 transitions program for a number of years.

2018 will be a year of new opportunities that will begin with welcoming over 280 year 7 students to the college. I look forward to being able to introduce you to our new Assistant Principal, new staff and new programs at the beginning of the school year.

I wish you all a safe and well deserved break over the holiday season.

Warmest regards, Leanne Gagatsis – Principal Creating a Community of High Expectations

IT'S NOT OK TO BE AWAY

Be at school on time, in uniform and ready to learn

CHANGES FOR 2018

Parking

As of 2018, parking in the gravel area opposite the College will not be accessible due to Wyndham City Council construction.

Bell Times

Due to the new Victorian School Agreement 2017, the school structure will be impacted with a change in bell times as below:

Homeroom	8.50 - 8.58 am	Break 1	11:30 - 12:00 pm	Session 4	1:52 - 3:04 pm
Movement	8:58 - 9:03 am	Locker	12:00 - 12:05 pm	Detention	3:04 - 3:34 pm
Session 1	9:03 - 10:15 am	Session 3	12:05 - 1:17 pm		
Movement	10:15 - 10:18 am	Break 2	1:17 - 1:47 pm		
Session 2	10:18 - 11:30 am	Locker	1:47 - 1:52 pm		

Students on school premises Before School & After School

Please see below an extract from Wyndham Central College's Supervision and Duty of Care Policy

Students will be supervised for a minimum of 10 minutes before and after school. This supervision will include the following:

- Monitoring of entry or exit points and/or designated pick up and drop off areas
- Supervision of the arrival and departure of school contract buses

At Wyndham Central College supervision at the beginning of the school day will commence at **8.30am**. This supervision will include **Buses Location 1** and **Buses Location 2**.

Supervision at the end of the school day will be provided until 3.20pm for all students. This supervision will include Buses Location 1, Buses Location 2, Shaw's Road near the Gate Location 7 each until 3.20. DET – Detention Duty until 3.40.

Other supervision may be required if students are needed for CAT/SAC resits until 4.15.

If a parent, guardian and/or carer (or other authorised person) drops off or otherwise arranges for a student to be on the school premises before supervision commences at the beginning of the day, the Principal or via the Assistant Principals or the Year Level Leading Teachers will, as soon as practicable, follow up with the parent, guardian and/or carer to:

- advise of the supervision arrangements before school, and
- request that the parent, guardian or carer make alternate arrangements.

If a parent, guardian and/or carer (or other authorised person) has failed to collect the student after school, the next steps may include some or all of the following:

- Attempting to contact the parents, guardians or carers
- Attempting to contact the emergency contacts
- Contacting the Victoria Police and/or the Department of Human Services (Child Protection) to arrange for the supervision, care and protection of the student

School Nurse

A reminder to ensure all <u>medical plans</u> for your children are up to date. Please feel free to contact Catherine on 9741 1911 to discuss medical needs.

If students are unwell at school they are required to attend First Aid and the school nurse will then contact the family if it is deemed necessary. If your child calls you directly please tell them to go to the nurse for medical attention.

Thunderstorm Asthma

From October to December each year there is a high pollen count which students and parents need to be aware of, if they suffer from hayfever or asthma. With last year's Thunderstorm asthma epidemic, it is important to be aware of warnings, taking regular preventative medication and able to have easy access to anti-histamines and reliever medication.

Please ensure you have returned the student's Asthma or Allergy Action Plans to the school. If the student requires any medication that is not currently in the school sickbay, please submit medication to the front office along with completed consent form. Please contact the school nurse for additional information.

Buses

In the interest of student safety and the efficiency of the school buses, please do not park in the yellow painted kerb sections on the road (alongside the basketball courts) at the College during the hours of **8.45am - 9.15am and at 2.45pm-3:15pm**.

The school buses are experiencing increased difficulties turning at the end of the road delaying the service and the pickup of students, increasing the risk to student safety and the damage to motor vehicles. Thank you.

Crossing Supervisor

In the interest of student safety and the efficiency of the school buses, the College has a Crossing Supervisor in the bus service road (Market Road Extension) near the College basketball courts. The supervisor will be responsible for controlling the traffic and supervising the crossing of students.

School Gates

The school day commences at 8.50am with tutor time and all students are expected to be in class at this time with all necessary equipment for Sessions 1 & 2.

The school gates are closed at 8.45am to facilitate students arriving to class on time. Students must report to the administration area, after 8:45 am, to obtain a late pass. Consequences for lateness may apply. Your child should have a note to explain a known lateness.

Bike storage at school

Please note that although the school bike racks are locked during the day it is still important that all bikes are locked to the racks with a bike lock or padlock and chain. This message has been communicated to all students however we would appreciate it if you could remind your son/daughter of this requirement. A bike helmet is also a legal requirement. Please note: Skateboards and scooters are not allowed in the school grounds.

Environmental duty

To assist our school community in being aware of their environment all year levels are responsible for certain areas within the College and also take part in an environmental program to help reduce litter. Could you please encourage your child to be environmentally conscious within the community and use the rubbish bins provided.

Administration Information – December/January

Dates to remember:

- Administration office closed from 4:00 pm Tuesday 12th December 2017
- Administration office open for new 2018 Year 7 families Monday 18th and Tuesday 19th December 2017
- Administration office re-opens Monday 29th January 2018
- Campion Book pickup day Monday 29th January 2018 between 9:30 am and 3:30 pm at the gym

School Lawyer

The school lawyer – Monique – can help students with fines. If a student gets a fine, the student can take their documents to Monique and receive free legal advice on their options. Monique is based in Students Services from Monday – Thursday and can be contacted by email: monique@westjustice.org.au or mobile: 0428 099 694.



Where has the year gone? With only 4 weeks left of term the students are still moving forward getting the last of their exams finished and preparing for step up. At the end of this week on Thursday and Friday there will be a structured program where students will receive highly rigorous exam feedback sessions to prepare them for their future year levels and to inform them of their learning to date and learning to come. This is a new process in place and we would be keen to have any feedback from students as to how this has helped their learning and future exam preparation.

The parent-teacher goal setting finishes their current year level time and we move into the next. The year 7's are no longer the youngest at the college and we prepare for 12 classes of new grade 6's to come in 2018.

As I talk of the excitement of moving into 2018 with such a large number of year 6 into 7 students it is also time for me to move on from the College. I have worked at Wyndham Central for over 14 years and now will be continuing my journey in education as a Campus Principal in Melton. I would like to take this opportunity to thank all of the parents and students I have worked with over the past decade who have filled my days with fun, challenges and lots of learning together.

Yvonne Harvey - Assistant Principal - Year 7 & 8

YEAR 7 REPORT

Year 7s have been busy with wrapping up the learning for the year and completing revision classes and examinations. There is a general sense of excitement amongst Year 7s as they head into Year 8. All students should now have the text for English that they will be using during step-up and I encourage them to use the time over the holidays to read the book and set solid foundations for 2018 by completing any set holiday homework.

I would like take this opportunity to congratulate the Year 7s on all their hard work and achievements this year and this semester. As this is the last newsletter for the year, I would also like to wish students and families a safe and joyous holiday.

Brad Smallman - Year 7 Level Leader

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YEAR 8 REPORT

As we approach the end of the year, it has been great to see the growth that the year 8 students have made as they get ready to step up into year 9 classes for two weeks. There have been many highlights throughout the year, including Year 8 camp and the Boys Under 14 Rugby team making the state finals and being ranked 2nd in the state.

Congratulations to all students who have achieved merit badges at various stages this year. Overall, there have been 77 students receive Bronze Merit badges, 39 students receive Silver Merit badges, 30 students receive Gold Merit badges and 19 students receive Double Gold Merit badges. All of these students should be proud of their achievements and this demonstrates the culture of the school of always aiming for Excellence.

Coming up on Monday the 4th and Tuesday the 5th of December is parent- teacher goal setting interviews. This is a great way for all parents to meet their child's tutor teacher for next year and discuss any concerns you may have. Students will then begin Step Up in their year 9 classes on Wednesday the 6th of December.

I would also like to take this opportunity to say thank you for your support throughout the year. It has been great being the Year 8 Level Leader for the second year in a row, and I wish all students success as they continue to grow and progress into year 9.

Ashley Rowe- Year 8 Level Leader

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YEAR'S 9 & 10 REPORT

We are fast approaching the end of the 2017 academic year. All students have now completed the end of year, Semester two exams.

Year 10 and Year 9 students gathered for their Final Assembly on Wednesday 15th November and Tuesday 21st November respectively. The assemblies were an opportunity for students to celebrate and recognise their personal achievements and the achievements of their peers. I could not have be prouder of the manner in which student conducted themselves. I would like to congratulate all students on the growth they have made this year academically, socially and emotionally.

I would like to thank the Year 10 team led by Ms Stevenson and Mr Lynch, assisted by Mrs Whitfield in administration and supported by the tutor teachers: Ms Siragusano, Mr Sherriff, Ms Kaushik, Mr O'Callaghan, Mr Pinzone, Ms Trinh and Ms Cole who navigated the students through the Work Experience Program.

My thanks to the Year 9 team led by Mr Cook, assisted by Mrs Whitfield in administration and supported by the tutor teachers: Ms Nunn, Mr Lesa, Mr Da Silva, Ms Jamieson, Mr Nidhi Sharma, Ms Gilmore, Ms Hambrook. Mr Shalika Sharma, Ms Bautista and Mr Cutter.

I am convinced that it is only when we work as team that the best outcomes are achieved by all.

Year 10 students have been preparing for VCE and have engaged actively and diligently in their Year 11 Step Up Program that concludes on Friday 1st December.

Year 9 students have completed their exam period followed by two days of the Plenary Program on the 30th November and 1st December which includes the mandatory return of laptops, locker clean up and exam feedback. A reminder to parents to ensure that you have arranged a time with your child's 2018 tutor teacher for Goal Setting Interviews. These interviews will be held on Monday 4th December and Tuesday 5th December Students are requested to attend with a Parent/Guardian in full school uniform, at the nominated time.

There will be no structured classes for these students over these two days. The Year 9 students will be engaged in the Step Up Program from Wednesday 6th December to Tuesday 19th December.

It has been a privilege to work with you and your child/ children in 2017 and to watch the growth and development of your child/children as the journey through the teenager years and move towards adulthood. I look forward to continuing to work with you all in achieving the best outcomes for your child/ children in 2018.

I wish you all a happy, restful and safe break.

Connie Faranda - Assistant Principal - Year 9 & 10

YEAR 9 REPORT

It has been an exciting year in 2017 for the Year 9 cohort. A year of growth and progress, both academically and personally, for all students who have shown dramatic changes in their study habits, community involvement and social interactions as they have matured. All students are coming along in leaps and bounds and are looking to even greater things in the senior years at Wyndham Central College.

Congratulations to the students who received awards in our final Year 9 assembly. Over 100 certificates were handed out to recognize student achievements in Academic Excellence and Endeavour.

Congratulations also to the students who finished 2017 with the most VIVO points. VIVO points are handed out to any students who continuously display the school values and uphold our expectations. The top three VIVO students were Nyee Lay Ju, Lee Lee and Makur Mabor.

Year 10 Goal Setting interviews will be on the 4th and 5th of December with your students Year 10 Home group Teacher. The compulsory interview will take approximately 15 minutes and are essential preparation for students preparing for 2018. Please keep in mind, there are no structured classes on for these two days. Please contact Mrs Angela Whitfield in the Year 9 Office to book a time if you have not already.

The tutor teachers for Year 10 will be:

10A Patrick Agius*

10B Pina Siragusano

10C Ray Sheriff

10D Jessica Pine

10E John Pinzone

10F Scott Lynch

10G Tania Taylor

10H Monica D'Alessandro*

10J Karl Szulik

10S Steve Eadie*

*To be confirmed

Please be aware that the Year 9 laptops are at the end of their lease and must be returned over the two days 30th November – 1st December. We request that you ensure your student returns their laptop during this time in preparation to receive their new laptops for year 10.

Thank you very much for your help and support throughout 2017, and I look forward to working with you next year to see your student achieve great things in 2018.

Chad Cook - Year 9 Level Leader

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YEAR 10 REPORT

The Year 10 students showed great determination and effort to finish this semester's exams. We hope the students were able to demonstrate the knowledge and skills they have acquired this semester and that their exam marks reflect this learning.

Effective study techniques and skills are vital for any assessment success and students are reminded with effective revision strategies exam marks do improve.

We finished the official end of year 10 with a Celebratory Assembly that was mc'ed by Liam Edwards and with the assistance of Chloe Smith, Kiana Strong, Leejana Georgakopoulos and Keely Shayla Teariki. Liam did a remarkable job and so did the other students.

We were entertained by the fabulous College Brass Band which included some of our very talented Year 10 students, Matthew Strutton and Roberto Lay, a dance group led by Brookie Maasi and a song sang beautifully by Laura Yeoman. Each performance was outstanding and demonstrated the extensive range of talents that our Year 10 students have.

The Rotary Competition Winners presented their winning pieces of creative expressions. Chloe Smith read her journal, Damanpreet Kaur explains her visual image and Zhixun (Leo) Sun accepted a huge applaud for his poem. Students who had achieved outstanding achievement and outstanding endeavor were rewarded and presented with a certificate. Their smiles were a true reflection of the effort they had put into their learning in each subject.

As a teacher, it is moments like these that make you proud you do what you do.

We wish the New Year 11s well as they enter the senior years in the College. We feel proud of each and every student on what they have achieved this year on their academic journey. The next step is a high one and takes dedication, persistence and each student having a high expectation of what they can achieve. Good luck with Year 11 and we are always here to listen, help and support you.









Jennifer Stevenson & Scott Lynch – Acting Year 10 Level Leaders stevenson.jennifer.j@edumail.vic.gov.au lynch.scott.s@edumail.vic.gov.au

YEAR'S 11 & 12 REPORT

On the 16th and 17th of November, the College conducted compulsory Parent Teacher Goal Setting Interviews with Tutor Teachers for all VCAL and VCE students. Thank you to all of the parents/guardians for your attendance and support with these interviews which will ensure a successful transition into 2018.

Year 12 students (2017)

I hope that all students will achieve their personal goals in regards to their exams and/or their results in all of their subject areas. I wish the class of 2017 well with their future endeavors in education, training and employment and if assistance is ever needed then please don't hesitate to contact the College. Regardless of what your goals may be, the future is yours to make the best of and to make a difference in. Please be aware of what great opportunities there are for the taking and good luck!

Year 11 and 12 students (2018) are now underway with their 2018 classes in their Step Up program. During this time students will attend a University excursion to get a feel for university life and attend a sample of student lectures. Valuable holiday homework will also be distributed during the Step Up classes which will need to be submitted for assessment on their return next year.

Congratulations to the successful Year 12 School Captains for next year. They were put through a vigorous process in being elected and I am pleased to announce the 2018 School Captains are:

Grace Deng Hassan Nur Hussein Abdi Lisa Mcauliffe Ashley Shanks

As the year draws to a close for our current Senior Years students, I would like to thank all of the 2017 Year 11 and 12 students and their parents for their co-operation and support throughout the year. I hope all students achieved their very best for their studies and exams and are now looking forward to 2018

Rebecca Sandlant - Acting Assistant Principal - Years 11 & 12

YEAR 11 REPORT

Welcome to the New Year 11s! Congratulations to them for making it into VCE. I believe that all of the hard work they have done for the past four years will affect their future achievements for the next two years.

Step-Up Program

For the past two weeks, our Year 11 students for 2018 have been attending their Step Up classes. By now, they have met their Year 11 subject teachers, started on their Unit 1 subjects' curriculum content and received their holiday homework. Attendance was vital during the Step Up program, and if there are any students who did not attend, they must contact their teachers ASAP to obtain the necessary resources and materials to catch up.

First Day Back

Please be aware that Year 11 students are expected to return to school on Wednesday, 31st of January in full school uniform with all of their books, materials and completed holiday homework. Letters regarding their lockers will be sent home.

Karen De Leon - Acting Year 11 Level Leader

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YEAR 12 REPORT

The Year 12 Class of 2017 has now completed their exams and the wait is on for the ATAR results to be released on the 15th December. On that day the Pathways Leader Kathy Karlovic and I will be available from 10am to meet with students, in particular to change course preferences with VTAC prior to offers being made in January 2018. Parents are also more than welcome to attend with the students, if they feel it is needed.

The Year 12 Class of 2018 are just about to complete Step-Up this week. It is a great achievement to have reached Year 12 and preparation is key, especially over the upcoming break. Students are required to complete all of the set holiday homework, ensure they have purchased all the required textbooks and stationary and are ready for day one of next year in the correct College uniform.

I wish all Year 12's a safe and happy holiday and may you return to school well rested and ready to learn.

Marie Milkovic - Year 12 Level Leader

milkovic.marie.m@edumail.vic.gov.au



YEAR 12: RESULTS and DECEMBER CHANGE OF PREFERENCE.

- 1. VCE Results and ATARS available online from 7am FRIDAY, 15 DECEMBER, 2017
- 2. VCE results and ATARS received in the mail by WEDNESDAY 20th DECEMBER 2017.
- 3. Mrs. Karlovic, the Pathways & Transitions Leader, will be available to students from Friday 15 December, in the Careers Office, from 10am to 4pm for assistance/counselling during results and Change of Preference Time. Each student is entitled to an appointment to assist with decision making regarding pathways, VTAC preference changes, etc. Appointments can be made prior to Friday 15th December as well as on the Friday morning via a telephone call to the College. Students can also make their way to the Careers Office to arrange an appointment or make a booking whilst attending the Year 12 Pathways Morning Tea (see below). Parents are also welcome to attend/make bookings. Every student is encouraged to take the time to have a meeting with Mrs Karlovic, in the Careers Office, during this crucial time.
- 4. RESULTS/CHANGE of PREFERENCE/PATHWAYS MORNING TEA

DATE: Friday 15th December TIME: 10am – 12.30pm

LOCATION: Student Services Centre, Outside the Careers Office

All Year 12 Students are invited to a morning tea to wind down after the rigours of Year 12 and to discuss their Results/Change of Preferences/Pathway Options.

Biscuits, donuts, coffee & tea will be available.

Students will also be able to book appointments with Mrs Karlovic during this time to discuss results, preference changes and pathway options.

- 5. Refer to the ABC of Applying 2018, pages 24-25, for further information regarding accessing of results.
- 6. VU Portfolio Early Entry Offer Program (EEOP) & RMIT SNAP Program Students will be notified early December. Please see me so we can then discuss your preferences, depending on the outcome.

Please use the services provided by the College.

Kathy Karlovic - Pathways & Transitions Leader

karlovic.kathy.k@edumail.vic.gov.au

SRC REPORT

Throughout Term 4, the Student Representative Council has continued to work within the college to support student voice. The college has participated in numerous initiatives and celebrations, 'Multicultural Week', Are you Okay Day?', 'Wear it Purple Day' and 'House Colour's Day'. These initiatives are aimed at fostering school spirit and encouraging connectedness within the college.

I personally would like to thank each of the SRC representatives for their work throughout the year. It has been an absolute pleasure.

Scott Lynch - SRC Leader

HANDS ON LEARNING

A big hello from the HOL team! This term Dave Deselms from wellbeing joined us in Hands On Learning since David Taylor resigned due to other work commitments. The students have been working well despite the staff changes and we applaud them for their commitment to the program and their projects! The pizza oven is finished and some of the students have built a table to go next to it for when we hold pizza days. The students have also been doing a lot of work around the school, which has already received a lot of praise from other staff in the school about how good it is all looking. Students are working on putting together garden beds around the school and have put together a veggie garden behind the food tech room, which has received a lot of praise from staff. Hands On Learning has finished up for the year due to exams and Step Up but we held a pizza day on our last day on Wednesday the 22nd of October, which was a huge success. The students were able to use the pizza oven they built and the rest of the school were able to see it in action! We also had family night, where family of HOL students were able to come in after school

We also had family night, where family of HOL students were able to come in after school finished and see what the students have been working on and to try some pizza from the oven. There was a huge amount of positive feedback from staff, students and parents regarding the program and the pizza oven.

We will have a few student vacancies for next year so if any students wanted to join, speak to your leading teachers and we can start the process. Dave and I are incredibly proud of all of the students who have participated in the program this year and we have seen a lot of progress over the year. We want to thank all of those who have supported us throughout the year and we are excited to see what the students can accomplish next year!











STUDENT NEWS

Young Mob Camp

As part of the Young Mob program during the September school holidays seven of our Indigenous students went on a camp to Mallacoota with two other schools for six days. During the first day it was a six hour trip with four stops along the way including the land called Knobs Reserve where we had lunch and carried on with the day.

On one of the days we went to a beach called the Ninety Mile beach. The waves were pretty cool because they big and they were knocking us over. We saw a shark. We also went swimming at the beach and we had all sorts of races and activity. It was good fun. Later that day we went for a bush walk that went for four kilometres and along the way we saw many animals including lizards, iguana, birds and many more. On the walk there was beautiful clear blue water with green trees and lots and lots of sunshine that made us burn.

One day we went canoeing in Eden, NSW on a beautiful lake. One of the Elders that was looking after us fell in the water and everyone started laughing. One thing that was really scary was there was bull sharks breeding holes there.

By Noah Cooney, Reagan Dempsey Moore and Bradley Hunter, Year 7.









BREAKFAST CLUB

Wyndham Central College Breakfast Club Introducing the Wyndham Central Breakfast Club Thursdays between 7.50am- 8.30am at T1 All students are welcome Foods that will be provided: Toast – butter, vegemite, jam and honey Crumpets – butter, vegemite, jam and honey Pancakes - butter, vegemite, jam and honey Cereals Fruit We look forward to seeing students at Breakfast Club!

ADMINISTRATION REQUIREMENTS

2018 ARRANGMENTS - CAMPS, SPORTS AND EXCURSION FUND

The Victorian state government has once again offered extra funding to families who hold a Centrelink pension card or a Health Care card. \$225 towards the costs associated with camps, excursions and sporting events. These funds will be paid directly to the college and can only be used for the afore mentioned events.

The process has changed slightly this year. If you were in receipt of CSEF funds in 2017 there will be <u>NO</u> requirement to reapply unless you have a child who is starting Wyndham Central College for the first time in 2018. In this case please come to the office complete a form and present your card for copying we will submit your application which is validated by Centrelink directly <u>A copy of your Health Care Card showing the card number must be submitted with all new applications.</u>

Eligibility Date

For concession card holders CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink on the first day of either term one (29 January 2018) or term two (16 April 2018).

SUSTAINABLE SCHOOL SHOP

Please find attached information regarding the Sustainable School Shop (SSS).

Please note that once families receive their booklists for 2018, unwanted books can be sold via the SSS for 2018.

2018 ARRANGMENTS FOR CENTREPAY OR PAYMENT PLANS

Wyndham Central College offers Payment Plans or CentrePay options for families. If you currently have a CentrePay plan in place there is nothing more you need to do as this will continue. If you would like to discuss Payment Plan options please feel free to call us on 9741 4911 and make an appointment to discuss your needs with the Business Manager.

VISITORS TO THE SCHOOL

For the safety of staff and students, all visitors to the school must report to the front office (including parents) and log into Compass. In case of an emergency, we need to be aware of who is on site.

STUDENTS LEAVING SCHOOL EARLY

If your child needs to leave school early for an appointment, parents are required to send their child with a note in their planner advising the reason and time they need to leave. The student must take the note to their Year Level administration office in the morning to receive an early leaver's pass. This pass can then be shown to the teacher at the time they are leaving class and then also to the front office when they exit the school.

THE COLLEGE NOW OFFERS BPAY

Pay family payments online fast. Just enter the BPAY Biller Code, your reference number, the amount and the payment date, and you're done.

If you require a payment to be allocated to a particular item you will need to send an email to the college with your request before you make payment.

Biller code and reference numbers now appear on your family statements.



COMMUNICATION/GRIEVANCE PROCESS

Make an appointment with the Tutor Teacher If the issue is unresolved, make an appointment with the appropriate Year Level Leader If the issue is still unresolved you may need to meet with the Assistant Principal for either Year 7 & 8, Year 9 & 10 or Year 11 & 12. If you are still dissatisfied, write to the Principal Make an appointment with the Principal via the Principal's **Executive Assistant**

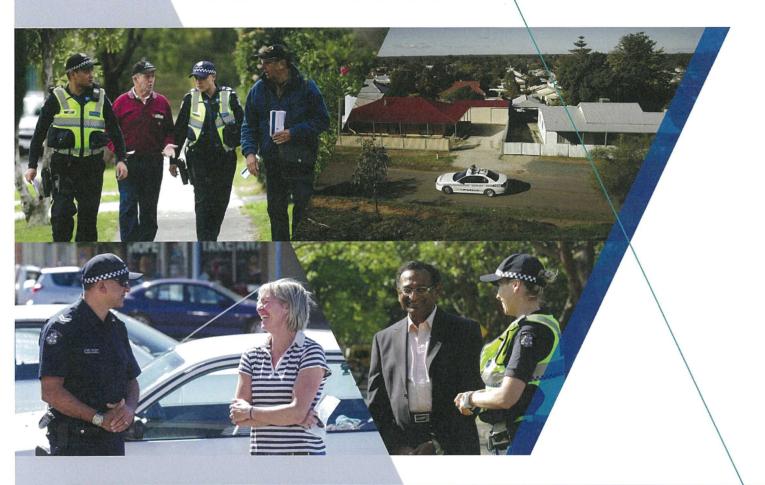
If the matter is not resolved after Steps 1 - 5, then the issue can be raised with the Regional Office on 9291-6500

COMMUNITY **NEWS**

Wyndham Community Forums

Please see attached flyer.

HAVE YOUR SAY ON THE KEY SAFETY ISSUES IN YOUR COMMUNITY \



Police in Wyndham are hosting public forums to gather insight and information about the safety issues affecting the community. This is an opportunity for you to share your concerns directly with local police to help create a safer, stronger Wyndham.

• Encore Events Centre

29 November 2017

6pm-8.30pm

Wayaperri House

07 December 2017

6pm-8.30pm

Point Cook Senior Secondary School

13 December 2017

6pm-8.30pm

FREE DINNER AND MOVIE TICKETS FOR PEOPLE TO REGISTER AND ATTEND

To register your interest visit www.wyndhamsafetyforum.eventbrite.com.au

Unable to attend? Contribute to the conversation today at https://engage.vic.gov.au/communitysafetynetworks

In partnership with:







